

11.11.2025

EU General Data Protection Regulation (EU) 2016/679, Articles 12–14

Privacy notice

1. Register holders	Tampereen ammattikorkeakoulu Oy Kuntokatu 3, 33520 Tampere Business-ID: 1015428-1 LAB-ammattikorkeakoulu Oy Yliopistonkatu 36, 53850 Lappeenranta Business-ID 2630644-6 Turun ammattikorkeakoulu Oy Joukahaisenkatu 3, 20520 Turku Business-ID: 2528160-3
2. Contact persons	TAMK: Pyy Harsunen Phone: +358 505958242 E-mail: pyy.harsunen@tuni.fi LAB: Gatja Tiusanen Phone: +358 447081757 E-mail: gatja.tiusanen@lab.fi Turku AMK: Niina Elo Phone: +358 505700819 E-mail: niina.elo@turkuamk.fi
3. Data protection officer	TAMK: tietosuoja.tamk@tuni.fi LAB: tietosuoja@lab.fi Turku AMK: tietosuoja@turkuamk.fi
4. Name of the register	Retexcon Project personal data register

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5. Purpose and Legal Basis for Processing Personal Data	The Retexcon – Recycled Textiles in the Construction Sector project is an ERDF-funded project that develops the utilization of discarded textiles in construction. Personal data is collected to enable the implementation of the project. The data is needed for organizing events, communicating with individuals registered for events or otherwise participating in the project, and reporting to the funding authority. Legal basis for processing: ☒ Consent ☐ Contract ☐ Legal obligation ☐ Vital interests of the data subject ☐ Task carried out in the public interest or exercise of official authority ☐ Legitimate interests of the controller If the legal basis is consent, description of how to withdraw consent: Consent may be withdrawn by contacting the contact person of the register mentioned above. If the legal basis is legitimate interest, description of the controller's legitimate interest:
6. Data Content of the Register	In participation registrations: • Name information • Details of the represented company or organization (name and business ID) • Contact information (email address) • Dietary preferences At events: • Photos and videos taken during events may include identifiable faces and other personal data. • In workshops, outputs may be produced that can be attributed to a specific individual.
7. Regular Sources of Data	The data is collected when an individual participates in project activities. The data is collected when registering for a project event or taking part in an interview or other project activity. In addition, personal data may be collected and updated for the purposes described in this privacy notice from publicly available sources and from data provided by authorities or other third parties, within the limits of applicable legislation. Such updates may be made manually or by automated means.
8. Regular Disclosures of Data	Regular disclosures to third parties and recipient groups Personal data collected in the project is used by the project partners (TAMK, Turku UAS, and LAB).

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	Outsourced data processing under a commissioned agreement: ☐ No ☒ Yes, additional information on outsourced processing: Data is collected via the Lyyti registration system and Microsoft 365 applications.
9. Transfer of Data Outside the EU or EEA If data is transferred outside the EEA, description of the safeguards applied:	Are data from the register transferred to a third country or international organization outside the EU or EEA: ☐ No ☒ Yes, where: Data is stored on Microsoft 365 servers. Personal data may therefore be transferred to the United States or other countries where Microsoft or its subcontractors operate. Description of safeguards: Microsoft is committed in its software license to the secure processing of data. The transfer basis is the European Commission's adequacy decision (including the EU–US Data Privacy Framework) or the Commission's Standard Contractual Clauses.
10. Principles of Register Protection	A. Manual material Stored in a locked cabinet/drawer located in a locked/access-controlled room..
	B. Electronically processed data Stored securely under the project staff's user IDs and passwords.
11. Data Retention Period or Criteria for Determining the Period	Personal data are retained only for as long as necessary for the implementation and reporting of the project. Material containing personal data will be deleted from the controllers' archives after the required reporting and retention period for structural fund projects has ended. Accounting material and other project materials must, in accordance with the funder's requirements, be retained in the ReTexCon project for at least five years, calculated from the beginning of the year following the year in which the final payment was made to the grant recipient. Therefore, personal data will be retained until 31 December 2033.
12. Existence of Automated Decision-Making or Profiling, and Information on Logic and Significance for the Data Subject	The register data is used for automated individual decision-making, including profiling: ☒ No ☐ Yes, for what purpose:
13. Rights of the Data Subject	Unless otherwise provided by data protection legislation, the data subject has the following rights:

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	• Right of access (right to obtain access to personal data): The data subject has the right to know whether their personal data is being processed and what personal data about them has been stored. • Right to rectification: The data subject has the right to request that inaccurate, incorrect, or incomplete personal data concerning them be rectified or completed without undue delay. They also have the right to request that unnecessary data be deleted. • Right to erasure: In exceptional cases, the data subject has the right to have their personal data completely erased from the controller's registers (right to be forgotten). • Right to restriction of processing: In certain cases, the data subject has the right to request restriction of processing until their data have been properly verified and corrected or completed. • Right to object: In certain circumstances, the data subject has the right, on grounds relating to their particular situation, to object at any time to the processing of their personal data. • Right to data portability: In certain circumstances, the data subject has the right to receive the personal data they have provided to the controller in a structured, commonly used, and machine-readable format and to transmit those data to another controller. • Right to lodge a complaint with a supervisory authority: The data subject has the right to lodge a complaint with the supervisory authority, in particular in the Member State of their habitual residence or place of work, if they consider that the processing of their personal data infringes the EU General Data Protection Regulation (EU 2016/679). The data subject also has the right to use administrative and other legal remedies. Contact details: Office of the Data Protection Ombudsman, P.O. Box 800, 00521 Helsinki, tietosuoja@om.fi Requests concerning the exercise of data subject rights should be sent electronically to the university of applied sciences' official email address tamk@tuni.fi or by mail to Tampere University of Applied Sciences, 33520 TAMPERE.
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