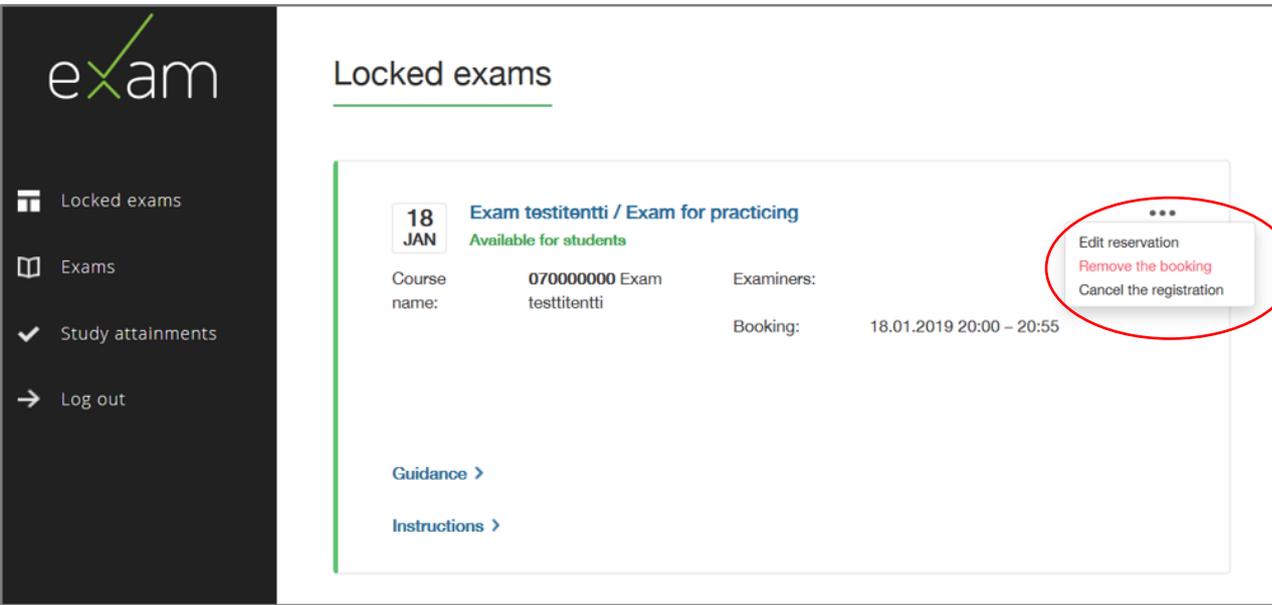


## EXAM - registration for an electronic exam in Lahti

Registration for electronic exams consists of registration phase and time booking phase. Both phases are completed in the information system "EXAM". Registration can be done from any computer with internet connection with Firefox as the recommended browser. You can have one registration per exam in force at one time.

- 1. Open a browser and log in at the address <https://exam.lamk.fi>**
  - Select your organisation in the Haka organisation menu and log in
- 2. Find the exam you want to register for**
  - Copy-paste the link you've received from the teacher to the address row of the browser e.g. <https://exam.lamk.fi/enroll/exam/3182?code=KE00BA46>
- 3. Register for the exam by clicking the "Register for the exam" -button**
  - System confirms your registration by announcing " You have registered to an exam. Remember to book an exam time."
- 4. Choose the Exam room from the drop-down list**
- 5. Book a vacant exam time**
  - Choose a suitable time from all the available time slots in the booking calendar
  - A confirmation message is sent to your email with the information about the exam time and computer reserved for you
- 6. If you are unable to attend the exam, log in at <https://exam.lamk.fi> to cancel or modify your reservation. Choose "Edit reservation" or "Remove the booking" in the Locked exams section (see the picture below)**
  - You can cancel or modify your reservation until the time of your reservation. Please act on time so that the exam slot can be used by others



**exam**

- Locked exams
- Exams
- Study attainments
- Log out

### Locked exams

**18 JAN** Exam testitenti / Exam for practicing  
Available for students

Course name: 070000000 Exam testitenti Examiners: Booking: 18.01.2019 20:00 – 20:55

[Guidance >](#)  
[Instructions >](#)

- Edit reservation
- Remove the booking
- Cancel the registration